

Board of Tax Assessors Meeting

Minutes of the April 25, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Reagan Obriant, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the April 11, 2024 meeting minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:** Motion by Raymond Gunnin to move Batch E-1, Batch P6, Batch MH1, Batch 5A, Batch 5CA, Batch 5CB, Batch 5CC, Batch 5CR and Batch 5FLPA to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records
Batch E-1, Dropped Exemptions

Personal Property Department, Rhonda Peterson, Project Manager
Batch P6, 2023 Audit Findings

Rural Department, Ricky Hitt, Senior Appraiser
Batch MH1, Digest Changes
Batch 5A, Appeal Changes
Batch 5CA, CUVA Approvals
Batch 5CB, Conservation Use Breaches
Batch 5CC, CUVA Continuation
Batch 5CR, CUVA Releases
Batch 5FLPA, FLPA Continuation

- 6. Motion by MaryBeth Burnette to approve the TMA audit findings for Meyn America LLC Account #115859, seconded by Raymond Gunnin and approved by all Members.**
- 7. Motion by MaryBeth Burnette to approve the 2024 Qualified Timberland Property Certifications, seconded by Raymond Gunnin and approved by all Members.**

8. Chief Appraiser Report:

Steve reviewed the Budget Report.

Steve, Trey, Dennis and MaryBeth attended the 2025 Budget Request meeting last week and all items were approved.

Trey and Sandy attended an IAAO Conference in Charlotte last week.

We have hired a new residential appraiser and are now fully staffed.

The next BOA meeting will be Thursday, May 9, 2024 at 9:00 AM.

9. Attorney's Report / Executive Session: None

10. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Tommy Mann and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary