

## Board of Tax Assessors Meeting

Minutes of the April 11, 2024 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

**Staff Present:** Steve Swindell, Gregg Boutilier, Ricky Hitt, Lee Johnson, Kimberly Millsap, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the March 28, 2024 meeting minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:** Motion by MaryBeth Burnette to move Batch E-1, Batch E-2, Pre-Bill MH Appeals, Batch MH1, Batch 5CA, Batch 5CB, 5CC and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

### Digest Changes:

Front Office, Becky Parker, Receiver of Records

**Batch E-1,** Dropped Exemptions

**Batch E-2,** Reinstate Exemptions

Rural Department, Ricky Hitt, Senior Appraiser

**Prebill MH Appeals**

**Batch MH1,** Digest Changes

**Batch 5CA,** CUVA Approvals

**Batch 5CB,** Conservation Use Breaches

**Batch 5CC,** CUVA Continuation

**Batch 5CR,** CUVA Releases

### 6. Chief Appraiser Report:

Steve reviewed the Budget Report.

Steve presented the Board with the 2025 Budget Request packet that will be reviewed in the April 17<sup>th</sup> meeting.

The Just Appraised contract is up for renewal and the Board has agreed to review the updated version next meeting.

Personal Property notices might be delayed 1-2 weeks due to the known postal issues in Georgia.

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Steve and Trey met with Andrew Blood to discuss software package options due to the merge with Spatialest.

Trey and Sandy have attended an IAAO technical conference in Charlotte this week.

Real property notices will be mailed on May 13, 2024.

The next BOA meeting will be Thursday, April 25, 2024 at 9:00 AM.

**7. Attorney's Report / Executive Session: None**

**8. Adjournment:** Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary