

Board of Tax Assessors Meeting

Minutes of the October 26, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Raymond Gunnin and approved by all Members.
- 3. Approval of Minutes:** Motion MaryBeth Burnette to approve the October 12, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:**

Motion by Raymond Gunnin to move Batch E-1-1, Batch P1, Batch 3, Batch 3A, Batch 3B, Batch 3B-1, Batch 1A, Batch 5A, Batch 5A-1, Batch 5B, Batch 5B-1, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records
Batch E-1-1, Current Year Changes

Personal Property Department, Jennifer Hoskins, Project Manager
Batch P1, Standard Agenda

Residential Department, Lee Johnson, Senior Appraiser
Batch 3, Changes
Batch 3A, Appeal Changes
Batch 3B, Certify to BOE
Batch 3B-1, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser
Batch 1A, Appeal Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5A, Appeal Changes
Batch 5A-1, Appeal Changes
Batch 5B, Certify to BOE
Batch 5B-1, Certify to BOE
Batch 5CB, Conservation Use Breaches
Batch 5CR, CUVA Releases

6. Chief Appraisers Report:

Steve reviewed the 2024 Budget report.

There are 382 appeals going to BOE and 184 appeals on 30-day Notice on this agenda. There are 78 appeals remaining, 70 of which are Personal Property and should be resolved by the deadline.

Steve, Trey and Lee attended the GAAO Fall Seminar at Brasstown Valley this past Monday and Tuesday.

Steve served on an a 2-day ACCG panel at Jekyll Island last week

Steve has served on 9 arbitration panels for counties across the state and has 7 still to attend.

The next BOA meeting will be Thursday, November 9, 2023 at 9:00 AM.

7. Attorney's Report / Executive Session: Darrell gave an update of current court cases.

8. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary