

## Board of Tax Assessors Meeting

Minutes of the October 12, 2023 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

**Staff Present:** Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Raymond Gunnin and approved by all Members.
- 3. Approval of Minutes:** Motion MaryBeth Burnette to approve the September 28, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:**

Motion by Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch P4, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 3P, Batch 1A, Batch 1A-1, Batch 1B, Batch 5, Batch 5A, Batch 5A-1, Batch 5B, Batch 5B-1, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-1**, Dropped Exemptions

**Batch E-1-1**, Current Year Changes

**Batch E-2**, Reinstated Exemptions for 2023

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1**, Standard Agenda

**Batch P3**, Appeals Agenda

**Batch P4**, Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3**, Changes

**Batch 3A**, Appeal Changes

**Batch 3A-1**, Appeal Changes

**Batch 3B**, Certify to BOE

**Batch 3B-1**, Certify to BOE

**Batch 3P**, Prior Year Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A**, Appeal Changes

**Batch 1A-1**, Adjustments

**Batch 1B**, Certify to BOE

Rural Department, Ricky Hitt, Senior Appraiser

**Batch 5**, Current Tax Year Changes

**Batch 5A**, Appeal Changes  
**Batch 5A-1**, Appeal Changes  
**Batch 5B**, Certify to BOE  
**Batch 5B-1**, Certify to BOE  
**Batch 5CB**, Conservation Use Breaches  
**Batch 5CR**, CUVA Releases

**6. Chief Appraisers Report:**

Trey reviewed the 2024 Budget report.

The Board of Commissioners voted to adopt the 2024 Budget at the October 3<sup>rd</sup> meeting.

We have received the appeal results to the Dept of Audits 2022 Ratio Study. The arbitration panel adjusted the ratio from 35.32 to 37.60.

There are 446 appeals going to BOE and 157 appeals on 30-day Notice on this agenda. There are 593 appeals remaining.

Steve has served on several arbitration panels for counties across the state and the Dept of Audits has not won a single case.

Steve, Trey, Ricky and Lee attended the WinGap Conference in Savannah last week.

Steve is serving on an ACCG panel at Jekyll Island this week.

The next BOA meeting will be Thursday, October 26, 2023 at 9:00 AM.

**7. Attorney's Report / Executive Session:** Darrell gave an update of current court cases.

**8. Adjournment:** Motion by Raymond Gunnin to adjourn, seconded by Mark Young and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary