

## Board of Tax Assessors Meeting

Minutes of the September 14, 2023 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion MaryBeth Burnette to approve the August 24, 2023 meeting minutes, seconded by Raymond Gunnin and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:**

Motion by MaryBeth Burnette to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 3B-2, Batch3H, Batch 3P, Batch 1A, Batch 1B, Batch 1H, Batch 5, Batch 5A, Batch 5B and 5P to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-1,** Dropped Exemptions

**Batch E-1-1,** Current Year Changes

**Batch E-2,** Reinstated Exemptions for 2023

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1,** Standard Agenda

**Batch P3,** Appeals Agenda

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3,** Current Changes

**Batch 3A,** Appeal Changes

**Batch 3A-1,** Appeal Changes

**Batch 3B,** Certify to BOE

**Batch 3B-1,** Certify to BOE

**Batch 3B-2,** Certify to BOE

**Batch 3H,** Certify to Hearing Officer

**Batch 3P,** Prior Year Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A,** Appeal Changes

**Batch 1B,** Certify to BOE

**Batch 1H,** Certify to Hearing Officer

Rural Department, Ricky Hitt, Senior Appraiser  
**Batch 5**, Current Tax Year Changes  
**Batch 5-1**, Current Tax Year Changes  
**Batch 5A**, Appeal Changes  
**Batch 5B**, Certify to BOE  
**Batch 5P**, Previous Tax Year

## **6. Chief Appraisers Report:**

Steve reviewed the 2023 Budget report.

The initial 2022 Sales Ratio Appeal meeting with the Department of Audits was last Wednesday.

Steve attended an ACCG meeting pertaining to the Floating Homestead Exemption Tuesday in Cobb County.

The 2023 tax bills were mailed with most reflecting the HTRG credit when applicable.

There are 1263 appeals going to BOE and 442 appeals on 30-day Notice on this agenda. There are approximately 2000 more appeals to process by the last meeting in October.

ACCG asked Steve to speak on a Q&A panel in Jekyll Island October 11<sup>th</sup> and 12<sup>th</sup>.

The next BOA meeting will be Thursday, September 28, 2023 at 9:00 AM.

## **7. Attorney's Report / Executive Session:**

Darrell confirmed one 2022 Commercial appeal has been dismissed in Superior Court.

There is 1 appeal pending in Superior Court while the tax payer is out of the country.

**8. Adjournment:** Motion by MaryBeth Burnette to adjourn, seconded by Raymond Gunnin and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary