

## Board of Tax Assessors Meeting

Minutes of the July 13, 2023 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Berrie Holmes, Ricky Hitt, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

1. **Call to Order:** Dennis Conway called the meeting to order.
2. **Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
3. **Approval of Minutes:** Motion by MaryBeth Burnette to approve the June 22, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
4. **Public Comments:** None.
5. **Consent Agenda:**

Motion by Raymond Gunnin to move Batch E-1, Batch E-2, 2023 Homestead Additions, Batch P1, Batch P3, Batch 4, Batch 1, Batch 1A, Batch 1B, Batch 3, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 3P, Batch MH1, Batch MH2, Batch MH3, Batch 5, Batch 5A, Batch 5A-1, Batch 5B, Batch 5B-1, Batch 5CA, Batch 5CB, Batch 5CC, Batch 5CD and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Motion by MaryBeth Burnette to approve Batch 3A, seconded by Raymond Gunnin and approved by 4 of the 5 Members, with Mark Young abstaining.

### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records  
**Batch E-1**, Dropped Exemptions for Tax Year 2023  
**Batch E-2**, Reinstated Exemptions  
**2023 Homestead Additions**

Personal Property Department, Jennifer Hoskins, Project Manager  
**Batch P1**, Standard Agenda  
**Batch P3**, Appeals Agenda

Mapping Department, Sandy Forrester, Senior Mapper  
**Batch 4**, Annexation / Zoning Changes

Commercial Department, Gregg Boutilier, Senior Appraiser  
**Batch 1**, Industrial Digest Changes  
**Batch 1A**, Appeal Changes  
**Batch 1B**, Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3**, Digest Changes

**Batch 3A**, Appeal Changes

**Batch 3A-1**, Appeal Changes

**Batch 3B**, Certify to BOE

**Batch 3B-1**, Certify to BOE

**Batch 3P**, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

**Batch MH1**, Digest Changes

**Batch MH2**, Certify to BOE

**Batch MH3**, 30 Day Notices

**Batch 5**, Current Tax Year Changes

**Batch 5A**, Appeal Changes

**Batch 5A-1**, Appeal Changes

**Batch 5B**, Certify to BOE

**Batch 5B-1**, Certify to BOE

**Batch 5CA**, CUVA Approvals

**Batch 5CB**, Conservation Use Breaches

**Batch 5CC**, CUVA Continuation

**Batch 5CD**, CUVA Denials

**Batch 5CR**, CUVA Releases

- 6. Motion by Raymond Gunnin to approve the 2023 Personal Property Digest, seconded by Tommy Mann and approved by all Members.**
  
- 7. Motion by MaryBeth Burnette to approve the 2023 Real Property Digest, seconded by Mark Young and approved by all Members.**
  
- 8. Motion by MaryBeth Burnette to approve the 2023 Exempt Property List, seconded by Raymond Gunnin and approved by all Members.**

**9. Chief Appraisers Report:**

Steve reviewed the 2023 Budget report.

We have received 8373 appeals to date.

There are 358 appeals going to BOE and 432 appeals on 30-day Notice.

## July 13, 2023 BOA Meeting Minutes

The appraisers have been offered Overtime or Comp Time to get appeal related field work completed but we still need more help to meet the 180-day requirement.

Steve will be speaking and answering questions regarding Senior Exemptions at a Delegation Meeting in Woodstock this evening.

Steve was invited to speak at a monthly IHOP breakfast tomorrow morning in Woodstock.

The 2023 Digest will be turned over to the Tax Commissioner today.

The GAAO Summer Conference in Jekyll Island is next week and we have 5 people attending.

Steve asked everyone to keep Commercial Lead Appraiser Brad Cole in their thoughts as he recovers from multiple strokes.

The next meeting will be Thursday, July 27, 2023 at 9:00 AM.

### **10. Attorney's Report / Executive Session:**

Darrell has not received any new information from the Court of Appeals or the Supreme Court regarding the Belnik case.

**11. Adjournment:** Motion by MaryBeth Burnette to adjourn, seconded by Raymond Gunnin and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary