

Board of Tax Assessors Meeting

Minutes of the June 22, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Gregg Boutilier, Sandy Forrester, Lee Johnson, Ricky Hitt, Becky Parker, Rhonda Peterson, Sam Traylor, Bill Welch and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the June 8, 2023 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch E-2, 2023 Homestead Additions, Batch P1, Batch P3, 2023 Forced Accounts Assessment List, Batch 1A, Batch 1A-1, Batch 1B, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 3P, Batch MH1, Batch MH3, Batch 5, Batch 5A, Batch 5B, Batch 5CA, Batch 5CB, Batch 5CC and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records
Batch E-1, Dropped Exemptions for Tax Year 2023
Batch E-1-1, Current Year Changes
Batch E-2, Reinstated Exemptions
2023 Homestead Additions

Personal Property Department, Jennifer Hoskins, Project Manager
Batch P1, Standard Agenda
Batch P3, Appeals Agenda
2023 Forced Accounts Assessment List

Commercial Department, Gregg Boutilier, Senior Appraiser
Batch 1A, Appeal Changes
Batch 1A-1, Appeal Changes
Batch 1B, Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Digest Changes

Batch 3A, Appeal Changes

Batch 3A-1, Appeal Changes

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH1, Digest Changes

Batch MH3, 30 Day Notices

Batch 5, Current Tax Year Changes

Batch 5A, Appeal Changes

Batch 5B, Certify to BOE

Batch 5CA, CUVA Approvals

Batch 5CB, Conservation Use Breaches

Batch 5CC, CUVA Continuation

Batch 5CR, CUVA Releases

8. Chief Appraiser's Report:

Steve reviewed the 2023 Budget report.

We have received 3014 online appeals and 390 in person or mailed appeals, totaling 3404 to date.

There are 133 appeals going to BOE and 310 appeals on 30-day Notice.

The appraisers have been offered Overtime or Comp Time to get appeal related field work completed.

The Digest will be turned over to the Tax Commissioner on July 13th.

The Clerk's office will try to coordinate 2 separate BOE Boards per hearing day for a few weeks.

The office will be closed on Tuesday, July 4th in observance of Independence Day.

The next meeting will be Thursday, July 13, 2023 at 9:00 AM.

9. Attorney's Report / Executive Session:

Darrell has not received any new information from the Court of Appeals or the Supreme Court regarding the Belnik case.

10. Adjournment: Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary