

Board of Tax Assessors Meeting

Minutes of the April 13, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Lee Johnson, Becky Parker, Jhon Rivero and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

1. **Call to Order:** Dennis Conway called the meeting to order.
2. **Approval of Agenda:** Motion by Tommy Mann to approve the agenda, seconded by Raymond Gunnin and approved by each Board Member.
3. **Approval of Minutes:** Motion by MaryBeth Burnette to approve the March 23, 2023 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
4. **Public Comments:** None.
5. **New Business:** Motion Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch P1, Batch 1P, Batch MH, Batch MH1, Batch 5CA, Batch 5CC and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by each Board Member.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions for Tax Year 2023

Batch E-1-1, Current Year Changes

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH, Prebill Appeals

Batch MH1, Digest Changes

Batch 5CA, CUVA Approvals

Batch 5CC, CUVA Continuation

Batch 5CR, CUVA Releases

6. **Personal Property Discussion:** Motion by MaryBeth Burnette to wave Evolva Inc. penalty, seconded by Tommy Mann and approved by all Members.

7. Chief Appraiser's Report:

Steve reviewed the 2023 Budget Report.

Steve proposed a 2024 Budget adjustment request due to the new Spatialest software eliminating the need for 2 new Appraisers.

Steve presented and explained an email from the DOR regarding the Governor issued grant.

Steve announced the passing of former DOR instructor and Director, Chuck Nazarian.

The Board discussed Wellstar's request for exemptions on 3 properties.

Steve announced the dates for the 2023 GAAO Summer Conference and asked for a head count.

The next meeting will be Monday, April 27, 2023 at 9:00 AM.

7. Attorney's Report / Executive Session:

Darrell advised they are still working on several open appeals and still no movement on the Belnik case.

8. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by each Board Member.

Dennis Conway, Chairman

Jenny Thomas, Secretary