

Board of Tax Assessors Meeting

Minutes of the March 23, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Ricky Hitt, Becky Parker, Jhon Rivero and Kimberly Millsap were present for the meeting.

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the March 9, 2023 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
- 4. Public Comments:** None.
- 5. New Business:** Motion MaryBeth Burnette to move Batch E-1, Batch E-2, Batch P1, Batch MH, Batch MH1, Batch 5CA, Batch 5CB, Batch 5CC and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by each Board Member.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions for Tax Year 2023

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH, Prebill Appeals

Batch MH1, Digest Changes

Batch 5CA, CUVA Approvals

Batch 5CB, CUVA Breaches

Batch 5CC, CUVA Continuation

Batch 5CR, CUVA Releases

6. Chief Appraiser's Report:

Steve reviewed the 2023 Budget Report.

The 2024 budget has been entered into Munis as presented to the Board at the previous meeting.

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Steve gave a legislative update and a 2023 Digest update.

Steve, Trey, Gregg and Ricky attended the GAAO 1-Day in Statesboro last week. Steve made a presentation.

The Voter Registration Dept has moved out of the basement level. We are waiting to hear from Building & Grounds about a timeline for renovations and clean-up.

AppraisalEst training has begun this week and is going well.

The next meeting will be Monday, April 13, 2023 at 9:00 AM.

7. Attorney's Report / Executive Session: None

8. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Tommy Mann and approved by each Board Member.

Dennis Conway, Chairman

Kimberly Millsap, Secretary