

Board of Tax Assessors Meeting

Minutes of the February 23, 2023 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Amber Lumpkin and Rhonda Peterson, Renee Wallace and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

1. **Call to Order:** Dennis Conway called the meeting to order.
2. **Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by each Board Member.
3. **Approval of Minutes:** Motion by MaryBeth Burnette to approve the February 9, 2023 meeting Minutes, seconded by Mark Young and approved by each Board Member.
4. **Public Comments:** None.
5. **New Business:** Motion Raymond Gunnin to move Batch E-1, Batch P1, Batch 1A, Batch EX-1, Batch 3A, Batch 3P, Batch MH, Batch MH1, Batch 5CA, Batch 5CC and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Mark Young and approved by each Board Member.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions for Tax Year 2023

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1A, Appeal Changes

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser

Batch MH, Prebill Appeals

Batch MH1, Digest Changes

Batch 5CA, CUVA Approvals

Batch 5CC, CUVA Continuation

Batch 5CR, CUVA Releases

6. Chief Appraiser's Report:

Trey reviewed the 2023 Budget Report.

Steve and Trey will be reviewing our departmental needs for the 2024 budget over the next few weeks and will have items to present for approval at the next Board of Assessors meeting.

Steve, Trey and Lee will be attending the WinGap Business Meeting in Macon on March 1st.

Brenda Faucett retired from our front office last Friday and the position has been posted online. We now have 2 open Senior Clerk positions.

The next meeting will be Monday, March 9, 2023 at 9:00 AM.

7. Attorney's Report / Executive Session: None

8. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by each Board Member.

Dennis Conway, Chairman

Jenny Thomas, Secretary