

## Board of Tax Assessors Meeting

Minutes of the February 9, 2023 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Sheri McClure, Becky Parker and Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by each Board Member.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the January 26, 2023 meeting Minutes, seconded by Raymond Gunnin and approved by each Board Member.
- 4. Public Comments:** None.
- 5. New Business:** Motion Raymond Gunnin to move Batch E-1, Batch P1, Batch P3, Batch 1A, Batch 3A, Batch 3P, Batch 4, Batch MH1, Batch MH3, Batch 5A, Batch 5P, Batch 5CA and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by each Board Member.

**Consent Agenda:**

**Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-1,** Dropped Exemptions for Tax Year 2023

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1,** Standard Agenda

**Batch P3,** Appeals Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A,** Appeal Changes

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3A,** Appeal Changes

**Batch 3P,** Prior Year Changes

Mapping Department, Sandy Forrester, Senior Mapper

**Batch 4,** Annexation/Zoning Changes

Rural Department, Ricky Hitt, Senior Appraiser

**Batch MH1,** Digest Changes

**Batch MH3,** 30 Day Notices

**Batch 5A,** Appeal Changes

**Batch 5P,** Previous Tax Year Changes

**Batch 5CA,** CUVA Approvals

**Batch 5CR,** CUVA Releases

**6. Chief Appraiser's Report:**

Steve reviewed the 2023 Budget Report.

Steve attended the annual Steering Committee meeting last week. The DOR will be infiltrating trending data into existing classes going forward.

Steve had a meeting with the team of students from the Andrew Young School who are conducting the audit methodologies study and their results should be available by the end of May.

Steve will be providing a legislative update at the WinGap meeting on March 1<sup>st</sup>. The Clerk's Bill is up for consideration again this year.

Steve met with Geoff Morton at the Leadership Meeting yesterday. The 2024 budget program will be open from February 27<sup>th</sup> until March 31<sup>st</sup>.

Steve was asked to make a digest presentation at the BOC meeting on April 27<sup>th</sup>.

Steve and the HR Director are working on numbers for appropriate 2024 pay increases.

The next meeting will be Monday, February 23, 2023 at 9:00 AM.

**7. Attorney's Report / Executive Session:**

Darrell has several appeals in Superior Court and several that need to be certified.

We still have not received an update in the Belnik case from the Court of Appeals.

**8. Adjournment:** Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by each Board Member.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary