

Board of Tax Assessors Meeting

Minutes of the November 21, 2022 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the November 11, 2022 meeting Minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion MaryBeth Burnette to move Batch E-2, Batch P1, Batch 1, Batch 1A, Batch 1P, Batch U1, Batch 3A, Batch 3B, Batch 4, Batch 5, Batch 5A, Batch 5CB, Batch 5CR and Batch 5P to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Appeal Changes

Batch 1P, Prior Year Changes

Batch U1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Mapping Department, Sandy Forrester, Senior Tax Mapper

Batch 4, Annexation / Zoning Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5, Current Tax Year Changes
Batch 5A, Rural Appeal Changes
Batch 5CB, Conservation Use Breaches
Batch 5CR, CUVA Releases
Batch 5P, Previous Tax Year Changes

Steve reviewed the Budget Report.

Steve, Dennis and Raymond met with HR & Finance to discuss the Evergreen Pay Study results.

The office will be closed Thursday and Friday in observance of Thanksgiving.

Dana McKinzie announced her retirement as Tax Commissioner effective January 1, 2023

The next meeting will be Monday, December 8, 2022 at 9:00 AM.

7. Attorney's Report / Executive Session: None.

8. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Tommy Mann and approved by all Members

Dennis Conway, Chairman

Jenny Thomas, Secretary