

Board of Tax Assessors Meeting

Minutes of the November 10, 2022 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Raymond Gunnin and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the October 27, 2022 meeting Minutes, seconded by Raymond Gunnin and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by Raymond Gunnin to move Batch E-1-1, Batch E-2, Batch P1, Batch 1A, Batch 1B, Batch 3, Batch 3A, Batch 3B, Batch 5, Batch 5A, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1A, Appeal Changes

Batch 1B, Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Current Year Changes

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Rural Department, Ricky Hitt, Senior Appraiser

Batch 5, Current Tax Year Changes

Batch 5A, Rural Appeal Changes

Batch 5CB, Conservation Use Breaches

Batch 5CR, CUVA Releases

5. Motion by MaryBeth Burnette to approve the 2022 State Utilities Digest, seconded by Mark Young and approved by all Members.

6. Chief Appraiser's Report:

Steve reviewed the Budget Report.

Our 2021 Sales Ratio Study appeal resulted in a change to 38% by the arbitration board at the hearing last week.

Steve served on the Union County Arbitration Board for their 2021 Sales Ratio Study Appeal last week.

Steve, Dennis and Raymond are meeting with HR this afternoon regarding the Evergreen Pay Study.

We have 4 employees attending the 2022 Short Course Conference will be at Callaway Gardens next week.

The office will be closed tomorrow in observance of Veteran's Day.

The next meeting will be Monday, November 21, 2022 at 9:00 AM.

7. Attorney's Report / Executive Session: None.

Motion by MaryBeth Burnette to move to Executive Session, seconded by Mark Young and approved by each Board Member.

Motion by MaryBeth Burnette to re-enter Regular Meeting, seconded by Raymond Gunnin and approved by each Board Member.

8. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by all Members

Dennis Conway, Chairman

Jenny Thomas, Secretary