

## Board of Tax Assessors Meeting

Minutes of the October 27, 2022 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell, Gregg Boutilier, Sandy Forrester, Lee Johnson, Blake McFarland, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the October 13, 2022 meeting Minutes, seconded by Raymond Gunnin and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by MaryBeth Burnette to move Batch E-2, Batch P1, Batch P3, Batch P4, Batch 1A, Batch 1B, Batch 3, Batch 3A, Batch 3B, Batch 5, Batch 5A, Batch 5B and Batch 5CA to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

### **Consent Agenda:**

#### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-2,** Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1,** Standard Agenda

**Batch P3,** Value Agreements

**Batch P4,** Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A,** Appeal Changes

**Batch 1B,** Certify to BOE

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3,** Current Year Changes

**Batch 3A,** Appeal Changes

**Batch 3B,** Certify to BOE

Rural Department, Ricky Hitt, Senior Appraiser

**Batch 5,** Current Tax Year Changes

**Batch 5A,** Rural Appeal Changes

**Batch 5B,** Certify to BOE

**Batch 5CA,** CUVA Approvals

**6. Chief Appraiser's Report:**

Steve reviewed the Budget Report.

Steve and Trey attended the GAAO Brasstown Valley 1 ½ Day seminar last week.

We have not received any new information about the Evergreen Pay Study results.

We received an update from the Department of Audits regarding our appeal. The School Board has decided to continue with our Appeal. Arbitration is scheduled for Wednesday, November 2<sup>nd</sup> at 1:30p.

Steve served on the Appling County Arbitration Board for their 2021 Sales Ratio Study last week.

The Utilities Digest will be affected by the Department of Audits final Sales Ratio.

The next meeting will be Thursday, November 10, 2022 at 9:00 AM.

**7. Attorney's Report / Executive Session:** None.

**8. Adjournment:** Motion by Raymond Gunnin to adjourn the Regular Meeting, seconded by MaryBeth Burnette and approved by all Members

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Dennis Conway, Chairman

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Jenny Thomas, Secretary