

Board of Tax Assessors Meeting

Minutes of the October 13, 2022 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by Raymond Gunnin to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the September 22, 2022 meeting Minutes, seconded by Tommy Mann and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by Raymond Gunnin to move Batch E-1, Batch E-1-1, Batch P1, Batch P3, Batch P4, Batch 1, Batch 1A, Batch 1B, Batch EX-1, Batch 1H, Batch 3, Batch 3A, Batch 3B, Batch 3P, Batch 4, Batch 4P, Batch 5, Batch 5A, Batch 5B, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Batch P4, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Appeal Changes

Batch 1B, Certify to BOE

Batch EX-1, Current Year Changes

Batch 1H, Certify to Hearing Officer

Residential Department, Lee Johnson, Senior Appraiser
Batch 3, Current Year Changes
Batch 3A, Appeal Changes
Batch 3B, Certify to BOE
Batch 3P, Prior Year Changes

Mapping Department, Sandy Forrester, Senior Mapper
Batch 4, Annexation/Zoning Changes
Batch 4P, Prior Year Annexation/Zoning Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5, Current Tax Year Changes
Batch 5A, Rural Appeal Changes
Batch 5B, Certify to BOE
Batch 5CB, CUVA Breaches
Batch 5CR, CUVA Releases

6. Motion by MaryBeth Burnette to approve Audit Findings: Awnex Inc. Account No. 109069 – TMA No. 329215, seconded by Mark Young and approved by all Members.

7. Motion by Raymond Gunnin to approve Audit Findings: Pilgrim’s Pride Corporation Account No. 13484 – TMA No. 329225, seconded by Tommy Mann and approved by all Members.

8. Chief Appraiser’s Report:

Steve reviewed the final 2022 and new 2023 Budget Reports.

We have 157 appeals on 30-day notice and 177 appeals certified to BOE and 5 appeals certified to Hearing Officer on this agenda.

We have not received an update from the Department of Audits regarding our appeal.

Steve addressed his concerns with the Board regarding the current Dept of Audits process. More than likely this will result in delaying the digest for the foreseeable future.

Steve has been asked to serve on the Appling County Arbitration Board in their appeal of the 2021 Sales Ratio Study.

Steve, Trey, Ricky and Lee attended the WinGAP Conference in Savannah las week.

Our CUVA Clerk resigned last week to accept a position with an increase of salary.

The next meeting will be Thursday, October 27, 2022 at 9:00 AM.

9. Attorney's Report / Executive Session:

Motion by MaryBeth Burnette to move to Executive Session, seconded by Raymond Gunnin and approved by each Board Member.

Motion by MaryBeth Burnette to re-enter Regular Meeting, seconded by Tommy Mann and approved by each Board Member.

10. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by all Members

Dennis Conway, Chairman

Jenny Thomas, Secretary