

Board of Tax Assessors Meeting

Minutes of the July 28, 2022 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Trey Stephens, Gregg Boutilier, Sandy Forrester, Anna Frix, Ricky Hitt, Lee Johnson, Amber Lumpkin, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Tommy Mann and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the July 14, 2022 meeting minutes, seconded by Raymond Gunnin and approved by all Members.
- 4. Public Comments:** None.
- 5. New Business:** Motion by MaryBeth Burnette to move Batch E-1-1, Batch E-2, 2022 Homestead Exemption Additions, Batch P1, Batch P3, Batch P6, Batch 3A, Batch 3B, Batch 1, Batch 1A, Batch 1B, Batch 1H, Batch MH1, Batch 5, Batch 5A, Batch 5B, Batch 5P, Batch 5CA, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

2022 Homestead Exemption Additions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, Appeals Agenda

Batch P6, BOA Audit Agenda

Residential Department, Lee Johnson, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Appeal Changes

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Rural Department, Ricky Hitt, Senior Appraiser
Batch MH1, Mobile Home Digest Changes
Batch 5, Current Tax Year Changes
Batch 5A, Rural Appeal Changes
Batch 5B, Certify to BOE
Batch 5P, Previous Tax Year Changes
Batch 5CA, CUVA Approvals
Batch 5CB, Conservation Use Breaches
Batch 5CR, CUVA Releases

7. Chief Appraiser's Report:

Trey reviewed the 2022 Budget report.

Trey introduced Anna Frix as our new hire in the Mapping Department.

We have 439 appeals on 30-day notice and 106 going to BOE or Hearing Officer.

The Department of Revenue issued a collection order to the Tax Commissioner yesterday.

Trey and Lee attended the remaining BOC Millage Rate hearings last week.

The 2022 Summer Conference was the final official function for Steve as a GAAO Board Member. There are 2 new Metro area candidates vying for this roll as of this Fall.

We have not received an update on the Evergreen Pay Study results that were due to be released in July.

Chairman Conway suggested we compose a memo to Geoff Morton outlining what measures have been taken to ensure field staff are accountable for their location during business hours.

The next meeting will be Thursday, August 11, 2022 at 9:00 AM.

8. Attorney's Report / Executive Session:

Darrell and Gregg have a settlement conference next Wednesday.

Darrell volunteered to assist in composing the board requested memo.

9. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Raymond Gunnin and approved by each Board Member

Dennis Conway, Chairman

Jenny Thomas, Secretary