

## Board of Tax Assessors Meeting

Minutes of the February 10, 2022 Meeting

**Members Present:** Dennis Conway, Mary Beth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

**Staff Present:** Trey Stephens, Sandy Forrester, Gregg Boutilier, Lee Johnson, Ricky Hitt, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting

**Call to Order:** Dennis Conway called the meeting to order.

**Adoption of Agenda:** Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

**Approval of Minutes:** Motion by MaryBeth Burnette to approve the January 27, 2022 meeting minutes, seconded by Tommy Mann and approved by all Members.

**Public Comments:** None.

**New Business:** Motion by MaryBeth Burnette to move Batch E-1, Batch E-2, Batch E-1-1, Batch P1, Batch P4, Batch 3P, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

### **Consent Agenda:**

#### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-1**, Dropped Exemptions 2022

**Batch E-2**, Reinstate Exemptions 2022

**Batch E-1-1**, Current Year Changes – Homestead Additions 2022

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1**, Standard Agenda

**Batch P4**, Certify to BOA

Residential Department, Lee Johnson, Senior Appraiser

**Batch 3P**, Prior Year Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A**, Appeal Changes

Rural Department, Ricky Hitt, Senior Appraiser

**Batch 5CB**, CUVA Breaches

**Batch 5CR**, CUVA Releases

**IV. Chief Appraiser's Report**

Trey reviewed the 2022 Budget report.

The revaluation process has begun for 2022.

Trey updated the Board on 5 Hearing Officer appeals for the Commercial department.

The next meeting will be Thursday, February 24, 2022 at 9:00 AM.

**V. Attorney's Report / Executive Session:**

Motion by MaryBeth Burnette to move to Executive Session, seconded by Tommy Mann and verbally approved by each Board Member.

Motion by MaryBeth Burnette to re-enter Regular Meeting, seconded by Tommy Mann and verbally approved by each Board Member.

**VI. Adjournment:** Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Mark Young and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary