

## Board of Tax Assessors Meeting

Minutes of the August 26, 2021 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Daniel Clifford, Raymond Gunnin and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Crystal Hamby, Ricky Hitt, Jennifer Hoskins, Becky Parker and Jenny Thomas were all present for the meeting.

**Guests Present:** Tim Ghorley and Linsey May with GMASS were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP were present for the meeting.

**Call to Order:** Dennis Conway called the meeting to order at 9:00am.

**Adoption of Agenda:** Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

**Approval of Minutes:** Motion by MaryBeth Burnette to approve the August 12, 2021 minutes, seconded by Tommy Mann and approved by all Members.

**Public Comments:** None.

**New Business:** Motion MaryBeth Burnette to move Batch E-1-1, Batch E2, Batch P1, Batch P3, Batch P4, Batch 1A, Batch 3, Batch 3A, Batch 3B, Batch MH1, Batch 5, Batch 5A, Batch 5CB and Batch 5CR to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

#### IV. New Business:

##### **Consent Agenda:**

##### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-1-1**, Homestead Additions

**Batch E2**, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1**, Standard Agenda

**Batch P3**, BOA Appeals

**Batch P4**, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A**, 2021 Appeal Changes

Residential Department, Ricky Hitt, Senior Appraiser

**Batch 3**, 2021 Digest Changes

**Batch 3A**, Appeal Changes

**Batch 3B**, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser  
**Batch MH1**, 2021 Digest Changes  
**Batch 5**, Current Year Changes  
**Batch 5A**, Appeal Changes  
**Batch 5CB**, CUVA Breaches  
**Batch 5CR**, CUVA Releases

**V. Chief Appraiser Report:**

Steve reviewed the 2021 Budget report.

The Tax Commissioner has received the 2021 Collection Order from the Department of Revenue and will send the tax bills September 7<sup>th</sup>.

GMASS will begin working with Gregg in the Commercial Department today. Steve introduced the GMASS staff in attendance.

The County is reviewing the Just Appraised contract and we are expecting approval by the 2<sup>nd</sup> BOC meeting in October.

We currently have 126 appeals on a 30-day notice agenda and 3 on the Board of Equalization agenda.

BOE Hearings will be virtually conducted beginning next week.

The next meeting will be Thursday, September 9, 2021 at 9:00 AM.

**VI. Attorney's Report / Executive Session:**

Mr. Flint has been unable to provide counsel with Belnick case information due to an illness in his family.

**VII. Adjournment:** Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary