

Board of Tax Assessors Meeting

Minutes of the July 29, 2021 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Daniel Clifford, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Jennifer Hoskins, Blake McFarland, Becky Parker and Jenny Thomas were all present for the meeting.

Attorney: Darrell Caudill and Cory DeBord of Roach, Caudill & Frost LLP were present for the meeting.

Call to Order: Dennis Conway called the meeting to order at 9:00am.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

Approval of Minutes: Motion by MaryBeth Burnette to approve the July 8, 2021 minutes, seconded by Raymond Gunnin and approved by all Members.

Public Comments: None.

New Business: Motion MaryBeth Burnette to move Batch P1, Batch P3, Batch 1B, Batch 3A and Batch 3B to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

**IV. New Business: Consent Agenda:
 Digest Changes:**

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, BOA Appeals Agenda

Commercial/Industrial Department, Gregg Boutilier, Senior Appraiser

Batch 1B, Certify to BOE

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

V. Chief Appraiser Report:

Steve reviewed the 2021 Budget report.

We received 1612 appeals.

We have 10 appeals on 30 Day Notice and 357 appeals going to the BOE on this agenda.

The 2021 Millage Rates have been set.

Steve was nominated to continue on the GAAO Board as the Metro District Representative at the 2021 Summer Conference.

The BOC will sign the GMASS contract at their August 3rd meeting.

BOE Hearings began in our office this past Tuesday.

We will be hosting a retirement reception for Burt Croy this Friday from 3:00pm – 4:30pm.

The next meeting will be Thursday, August 12, 2021 at 9:00 AM.

VI. Motion by Daniel Clifford to adopt the updated Organizational Chart, seconded by Raymond Gunnin and approved by all Members.

VII. Attorney's Report / Executive Session:

VIII. Motion by Daniel Clifford to move to Executive Session, seconded by MaryBeth Burnette and approved by each Board Member.

IX. Motion by MaryBeth Burnette to adjourn Executive Session and to re-enter Regular Meeting, seconded by Daniel Clifford and approved by each Board Member.

X. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary