

Board of Tax Assessors Meeting

Minutes of the June 24, 2021 Meeting

Members Present: MaryBeth Burnette, Daniel Clifford, Dennis Conway, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Janet Hall, Jennifer Hoskins, Becky Parker, Terri Jackson, Brittany Williams and Jenny Thomas were present for the meeting.

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Dennis Conway called the meeting to order at 9:00 a.m.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann. The motion passed unanimously.

Approval of Minutes: Motion by Daniel Clifford to approve the June 10, 2021 minutes, seconded by Raymond Gunnin. The motion passed unanimously.

Public Comments: None.

New Business: Motion by MaryBeth Burnette to move Batch E-1, Batch E-2, Batch E-1-1, Batch P1, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch MH1, Batch 1, Batch 1A, Batch 5, Batch 5A, Batch 5CA, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Daniel Clifford. The motion passed unanimously.

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-2, Reinstate Exemptions

Batch E-1-1, Current Year Changes, Homestead Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Digest Changes

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3, Residential Digest

Batch 3A, Residential Appeal Changes

Batch 3A-1, Additional Appeal Changes

Batch 3B, Certify to BOE

Batch 3B-1, Additional Certify to BOE

Mobile Home Department, Janet Hall, Senior Appraiser

Batch MH1, Digest Changes Agenda

Batch MH1-A, Digest Changes Amended Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser
Batch 1, Current Year Changes
Batch 1A, Appeal Changes

Rural Department, Trey Stephens, Senior Appraiser
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5CA, CUVA Approvals
Batch 5CB, Conservation Use Breaches
Batch 5CR, CUVA Releases

I. Chief Appraiser's Report

2021 Budget Review

Trey and Ricky attended the Board of Education Millage Rate meeting on June 17th.

Steve and Trey attended an Employee Email Security Protocol meeting with Brenda Flowers on Tuesday.

Steve attended an ACCG zoom meeting on Wednesday.

Dr. Bob Durham invited Steve to speak at their IHOP breakfast meeting this Friday.

Everyone is invited to attend the Retirement Reception for Janet Hall on Friday, July 2nd from 3-4:30pm.

The next meeting is on Thursday, July 8, 2021 at 9 AM and will include approval of the 2021 Digest.

II. Attorney's Report / Executive Session:

III. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette.
The motion passed unanimously.

Dennis Conway, Chairman

Jenny Thomas, Secretary