

## Board of Tax Assessors Meeting

Minutes of the May 27, 2021 Meeting

**Members Present:** MaryBeth Burnette, Daniel Clifford, Dennis Conway, Raymond Gunnin and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Crystal Hamby, Ricky Hitt, Terri Jackson, Amber Lumpkin and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

**Call to Order:** Dennis Conway called the meeting to order at 9:00 a.m.

**Adoption of Agenda:** Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann. The motion passed unanimously.

**Approval of Minutes:** Motion by MaryBeth Burnette to approve the May 13, 2021 minutes, seconded by Raymond Gunnin. The motion passed unanimously.

**Public Comments:** None.

**New Business:** Motion by Daniel Clifford to move Batch E-2, Batch E-1-1, Batch P1, Batch 3, Batch 3A, Batch MH1, Batch 1, Batch EX-1, Batch 5, Batch 5-1, Batch 5CA, Batch 5CB, Batch 5CC, Batch 5CD and Batch 5CR to consent agenda and follow staff recommendations, seconded by MaryBeth Burnette. The motion passed unanimously.

### **Consent Agenda:**

#### **Digest Changes:**

Front Office, Becky Parker, Receiver of Records

**Batch E-2**, Reinstate Exemptions

**Batch E-1-1**, Current Year Changes, Homestead Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1**, Digest Changes

Residential Department, Ricky Hitt, Senior Appraiser

**Batch 3**, Residential Digest

**Batch 3A**, Residential Appeal Changes

Mobile Home Department, Janet Hall, Senior Appraiser

**Batch MH1**, Digest Changes Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1**, Current Year Changes

**Batch EX-1**, Additional Current Year Changes

Rural Department, Trey Stephens, Senior Appraiser  
**Batch 5**, Current Year Changes  
**Batch 5-1**, Current Year Changes, Amended  
**Batch 5CA**, CUVA Approvals  
**Batch 5CB**, Conservation Use Breaches  
**Batch 5CC**, CUVA Continuation  
**Batch 5CD**, CUVA Denials  
**Batch 5CR**, CUVA Releases

## **I. Chief Appraiser's Report**

2021 Budget Review

We have contracted GMASS to assist the Commercial Department during appeal season due to recent staffing changes.

We have received a total of 178 appeals to date, 116 were filed online and 62 were in person.

809 parcels received an estimated tax correction due to a system glitch.

Steve and Raymond attended Jerry Cooper's retirement party at the Bluffs last night.

Steve and Trey will be attending the Work Session next Tuesday June 1<sup>st</sup>.

The office will be closed on Monday, May 31<sup>st</sup> in observance of Memorial Day.

The next meeting will be on Thursday, June 10, 2021 at 9 AM.

## **II. Attorney's Report / Executive Session:**

Darrell attended the Belnik hearing yesterday. The appellant arrived without counsel, which prompted a motion to dismiss the case, which was denied by Judge Cannon. The appellant now has 14 days to hire local counsel.

The Zaxbys case has been resolved and in the process of approval by both parties

**III. Adjournment:** Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette. The motion passed unanimously.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary