

Board of Tax Assessors Meeting

February 25, 2021

Members Present: MaryBeth Burnette. Daniel Clifford, Dennis Conway and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Janet Hall, Ricky Hitt, Becky Parker, Jhon Rivero and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Dennis Conway called the meeting to order at 9:00 a.m.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by MaryBeth Burnette and approved by each Board Member.

Approval of Minutes: Motion by MaryBeth Burnette to approve the February 11, 2021 minutes, seconded by Tommy Mann and approved by each Board Member.

Public Comments: None.

New Business: Motion by Daniel Clifford to move Batch E-1, Batch E-1-1, Batch P1, Batch 3P, Batch MH1, Batch 2D, Batch 1A, Batch 5CA and Batch 5CB, Batch 5CC and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and verbally approved by each Board Member.

I. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions 2021

Batch E-1-1, Current Year Changes

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3P, Prior Year Changes

Mobile Home Department, Janet Hall, Senior Appraiser

Batch MH1, Digest Changes

Batch 2D, Prebill Appeals

Commercial/Industrial Department, Gregg Boutilier, Senior Appraiser

Batch 1A, Appeal Changes

Rural Department, Trey Stephens, Senior Appraiser
Batch 5CA, CUVA Approvals
Batch 5CB, CUVA Breaches
Batch 5CC, CUVA Continuation
Batch 5CR, CUVA Releases

II. Chief Appraiser Report:

2021 Budget Review

Preliminary 2021 Digest stats:

658 Agricultural Sales	61 Commercial Sales	12 Industrial Sales
Ratio: 32.40%	Ratios: 38.83%	Ratio: 39.75%
100%: 81.00	100%: 97.08	100%: 99.38
COD: 24.03	COD: 6.60	COD: 11.46
PRD: 1.0211	PRD: 1.1179	PRD: .9987
6045 Residential Sales	6778 Sales Overall	
Ratio: 36.31%	Ratio: 36.19%	
100%: 90.78	100%: 90.48	
COD: 9.70	Overall COD: 11.06	
PRD: 1.0030	Overall PRD: 1.0078	

A 2022 Budget Kick Off email went out last week in place of the annual meeting. Steve and Trey will work on the necessary forecasting spreadsheets.

The 2022 Budget will include an extra \$15,000 for Just Appraised, the online exemption software and \$20,000 for TMA Auditing.

The 1st floor construction is 90% complete with only minor details remaining.

ACCG has spoken to the author of House Bill 352 and is unlikely to progress as written.

Kimberly Wilson has resigned as the Residential Senior Clerk effective February 26th.

Steve will be attending the WinGap Business Meeting in Macon on March 10th.

The Board of Commissioners has added discussion of a new Board of Assessors member to their next meeting agenda.

The next meeting will be on March 11, 2021 at 9:00am.

III. Attorney's Report / Executive Session: None

IV. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette and verbally approved by each Board Member.

Dennis Conway, Chairman

Jenny Thomas, Secretary