

## Board of Tax Assessors Meeting

Minutes of the December 22, 2020 Meeting

**Members Participating via Teleconference in accordance with the OCGA 50-14-1 (g) Open Meetings Act due to the COVID-19 pandemic:** Dennis Conway

**Members Present:** Larry Berry, MaryBeth Burnette, Daniel Clifford and Tommy Mann were present for the meeting.

**Staff Present:** Steve Swindell and Jenny Thomas were present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

**Call to Order:** Larry Berry called the meeting to order at 9:00am.

**Adoption of Agenda:** Motion by Daniel Clifford to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

**Approval of Minutes:** Motion by MaryBeth Burnette to approve the November 23, 2020 minutes, seconded by Tommy Mann and approved by all Members.

**Public Comments:** None.

**New Business:** Motion by MaryBeth Burnette to move Batch P1, Batch P3, Batch 1, Batch 1EX-2, Batch 3, Batch 3A, Batch 3B, Batch 5, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Daniel Clifford and approved by all Members.

### **I. New Business:**

#### **Consent Agenda:**

#### **Digest Changes:**

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1**, Standard Agenda

**Batch P3**, Appeals Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1A**, Appeal Changes

**Batch EX-2**, Current Year Changes

Residential Department, Ricky Hitt, Senior Appraiser

**Batch 3**, Digest Changes

**Batch 3A**, Appeal Changes

**Batch 3B**, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser

**Batch 5**, Current Digest Changes

**Batch 5CB**, Conservation Use Breaches

**Batch 5CR**, CUVA Releases

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**II. Motion to adopt the 2021 Board of Assessor’s Meeting Schedule by MaryBeth Burnette, seconded by Tommy Mann and approved by all members**

**III. Chief Appraiser Report:**

Steve reviewed the current Budget Report.

The Spacialist contract is set to be approved at the next Board of Commissioner’s meeting on January 5, 2021.

Steve presented a video explaining the Just Appraised software and prices. The Board requested more feedback from other counties that currently use the software.

Virtual CAVEAT 2020 Part I took place on December 21<sup>st</sup> without any problems. Parts II – IV are “work at your own pace” between January 5, 2021 – March 5, 2021.

Our annual Christmas Luncheon is scheduled for tomorrow December 23<sup>rd</sup> with safety protocols in place.

The office will be closed for the holidays from December 24 – December 28<sup>th</sup> and again on January 1<sup>st</sup>.

The next Board of Assessor’s Meeting is scheduled for Thursday, January 14, 2021 at 9:00 AM and will include voting for the 2021 Chairman, Vice Chairman and Secretary.

**I. Attorney’s Report / Executive Session: None**

**II. Adjournment:** Motion Daniel Clifford to adjourn the Regular Meeting, seconded by MaryBeth Burnette and approved by all Members.

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Chairman

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Jenny Thomas, Secretary