

Board of Tax Assessors Meeting

Minutes of the October 22, 2020 Meeting

Members Participating via Teleconference in accordance with the OCGA 50-14-1 (g) Open Meetings Act due to the COVID-19 pandemic: Dennis Conway

Members Present: Larry Berry, MaryBeth Burnette and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Larry Berry called the meeting to order at 9:00am.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

Approval of Minutes: Motion by MaryBeth Burnette to approve the October 8, 2020 minutes, seconded by Tommy Mann and approved by all Members.

Public Comments: None.

New Business: Motion by MaryBeth Burnette to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch P4, Batch MH1, Batch 1A, Batch 1B, Batch 1H, Batch U1, Batch U-P, Batch 3, Batch 3A, Batch 3B, Bath 5, Bath 5A, Batch 5B, Batch 5CB and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

IV. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Current Year Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Digest Changes

Batch P3, Appeal Changes

Batch P4, Certify to BOE

Mobile Home Department, Janet Hall, Senior Appraiser

Batch MH1, Digest Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1A, 2020 Appeal Changes

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Batch U1, 2020 Utility Digest Changes

Batch U-P, 2018 & 2019 Utility Digest Changes

Residential Department, Ricky Hitt, Senior Appraiser
Batch 3, Digest Changes
Batch 3A, Appeal Changes
Batch 3B, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser
Batch 5, 2020 Digest Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CB, CUVA Breaches
Batch 5CR, CUVA Releases

Chief Appraiser Report:

Steve reviewed the current Budget Report.

The Board signed the letter to Jerry Cooper regarding an additional 2021 pay increase for the Tax Assessor's office.

The Spatialist Appeals software contract has been received but will most likely need to be approved by the Board of Commissioners. We anticipate completion of all paperwork by the end of this year.

Steve and our GIS department attended a semi-annual luncheon with the Bluffs GIS department last week.

Steve will be one of the speakers at the GAAO online virtual seminar next week.

The 2020 Caveat and Short Course Conferences are scheduled for November 29 – December 4th. We have 6 employees attending Caveat and 5 attending Short Course.

The next meeting will be Thursday, November 12, 2020 at 9:00 AM.

I. Attorney's Report / Executive Session: None

II. Adjournment: Motion by MaryBeth Burnette to adjourn the Regular Meeting, seconded by Tommy Mann and approved by all Members.

Larry Berry, Chairman

Jenny Thomas, Secretary