

## Board of Tax Assessors Meeting

Minutes of the October 8, 2020 Meeting

**Members Present:** Larry Berry, MaryBeth Burnette, Dennis Conway, Daniel Clifford and Tommy Mann were present for the meeting.

**Staff Present:** Trey Stephens and Jenny Thomas were all present for the meeting.

**Attorney:** Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

**Call to Order:** Larry Berry called the meeting to order at 9:00am.

**Adoption of Agenda:** Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann and approved by all Members.

**Approval of Minutes:** Motion by Daniel Clifford to approve the September 24, 2020 minutes, seconded by MaryBeth Burnette and approved by all Members.

**Public Comments:** None.

**New Business:** Motion by Daniel Clifford to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch P4, Batch 1, Batch 1-1, Batch 1A, Batch 1B, Batch MH1, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 5, Batch 5A, Batch 5B, Batch 5CA, Batch 5CB, Batch 5CR and Batch 5P to consent agenda and follow staff recommendations, seconded by MaryBeth Burnette and approved by all Members.

#### IV. New Business:

##### **Consent Agenda:**

##### **Digest Changes:**

Front Office, Becky Parker, Receiver of Record

**Batch E-1**, Dropped Exemptions

**Batch E-1-1**, Current Year Changes

**Batch E-2**, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

**Batch P1**, Digest Changes

**Batch P3**, Appeal Changes

**Batch P4**, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

**Batch 1**, Current Year Changes

**Batch 1-1**, 2020 Appeal Changes, Additional

**Batch 1A**, 2020 Appeal Changes

**Batch 1B**, Certify to BOE

Mobile Home Department, Janet Hall, Senior Appraiser

**Batch MH1**, Digest Changes

Residential Department, Ricky Hitt, Senior Appraiser  
**Batch 3**, Digest Changes  
**Batch 3A**, Appeal Changes  
**Batch 3A-1**, Appeal Changes, Additional  
**Batch 3B**, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser  
**Batch 5**, Current Year Changes  
**Batch 5A**, Appeal Changes  
**Batch 5B**, Certify to BOE  
**Batch 5CA**, CUVA Approvals  
**Batch 5CB**, Conservation Use Breaches  
**Batch 5CR**, CUVA Releases  
**Batch 5P**, Previous Tax Year Changes

**I. Deputy Chief Appraiser Report:**

Trey reviewed the final 2020 Budget report, which closed at 95.6% for the year. The 2021 Budget reflects the Board of Commissioners approved 4% employee pay increase.

The Board has composed a letter to Jerry Cooper regarding an additional 2021 pay increase for the Tax Assessor's office. The letter will be officiated and signed during the October 22, 2020 BOA meeting.

Steve will be back from vacation tomorrow, October 9<sup>th</sup>.

Dan Clifford will not be out of town and unable to attend the next BOA meeting.

The next meeting will be Thursday, October 22, 2020 at 9:00 AM.

**II. Attorney's Report / Executive Session:** None

**III. Adjournment:** Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by Dennis Conway and approved by all Members.

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Larry Berry, Chairman

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Jenny Thomas, Secretary