

Board of Tax Assessors Meeting

Minutes of the September 24, 2020 Meeting

Members Present: Larry Berry, MaryBeth Burnette, Dennis Conway, Daniel Clifford and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell and Kimberly Millsap were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Larry Berry called the meeting to order at 9:00am.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Tommy Mann.

Approval of Minutes: Motion by MaryBeth Burnette to approve the September 10, 2020 minutes, seconded by Tommy Mann and approved by all Members.

Public Comments: None.

New Business: Motion by MaryBeth Burnette to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch P4, Batch MH1, Batch EX-1, Batch 1, Batch 1A, Batch 1B, Batch 1H, Batch U1, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 5, Batch 5A, Batch 5B and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

IV. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Record

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, 2020 Appeals

Batch P4, Certify to BOE

Mobile Home Department, Janet Hall, Senior Appraiser

Batch MH1, Digest Changes

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch EX-1, Current Year Changes

Batch 1, Current Year Changes

Batch 1A, 2020 Appeal Changes

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Batch U1, Utilities Digest Changes

Residential Department, Ricky Hitt, Senior Appraiser
Batch 3, Digest Changes
Batch 3A, Appeal Changes
Batch 3A-1, Appeal Changes, Additional
Batch 3B, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5CR, CUVA Releases

I. Chief Appraiser Report:

Steve reviewed the final 2020 Budget report.

The 2019 three-year Digest Review has been completed and submitted to the Department of Revenue. The 2020 Digest has been submitted to the Department of Audits.

2020 BOE hearings have begun via teleconference and the process is going well.

2020 tax bills have been mailed and we have experienced no conversion related problems.

Several staff members are on vacation this week. Steve will be out of the office for the next Board meeting.

Dennis requested that the Board consider sending a letter to Mr. Cooper to address the lack of employee salary increases.

The next meeting will be Thursday, October 8, 2020 at 9:00 AM.

II. Attorney's Report / Executive Session: None

III. Adjournment: Motion by Mary Beth Burnette to adjourn the Regular Meeting, seconded by Dennis Conway and approved by all Members.

Larry Berry, Chairman

Kimberly Millsap, Secretary