

Board of Tax Assessors Meeting

Minutes of the September 10, 2020 Meeting

Members Present: Larry Berry, MaryBeth Burnette, Dennis Conway, Daniel Clifford and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens and Jenny Thomas were all present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Larry Berry called the meeting to order at 9:00am.

Adoption of Agenda: Motion by MaryBeth Burnette to adopt the meeting agenda, seconded by Daniel Clifford.

Approval of Minutes: Motion by MaryBeth Burnette to approve the August 27, 2020 minutes, seconded by Tommy Mann and approved by all Members.

Public Comments: None.

New Business: Motion by MaryBeth Burnette to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch P4, Batch 1A, Batch 1B, Batch 1H, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch 5, Batch 5CA, 5CC, Batch 5CD and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

IV. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Record

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, 2020 Appeals

Batch P4, Certify to BOE

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1A, 2020 Appeal Changes

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3, Digest Changes

Batch 3A, Appeal Changes

Batch 3A-1, Appeal Changes, Additional

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE

Rural Department, Trey Stephens, Senior Appraiser
Batch 5A, Appeal Changes
Batch 5CA, CUVA Approvals
Batch 5CC, CUVA Continuation
Batch 5CD, CUVA Denials
Batch 5CR, CUVA Releases

I. Chief Appraiser Report:

Steve reviewed the 2020 Budget report.

The 2020 Digest was approved by the Department of Revenue on August 31st. Tax bills will go out today or tomorrow.

The 2021 final budget is set to go before the Board of Commissioners on Tuesday, September 15th.

Steve received the annual COLA email from HR and it indicated the Tax Assessor's office staff will receive a 4% raise this year.

A press release by Sonya Little regarding anticipated parking issues went out last week. The Elections department decided to keep the other Canton location, as well as the South Annex, open for early voting but a public announcement has not yet been made by Kim Stancil.

The residential Senior Clerk vacancy has been filled and the new hire will start on Monday, September 14th.

The next meeting will be Thursday, September 24, 2020 at 9:00 AM.

II. Attorney's Report / Executive Session: None

III. Adjournment: Motion by Dennis Conway to adjourn the Regular Meeting, seconded by MaryBeth Burnette and approved by all Members.

Larry Berry, Chairman

Jenny Thomas, Secretary