

Board of Tax Assessors Meeting

Minutes of the July 23, 2020 Meeting

Members Participating via Teleconference in accordance with the OCGA 50-14-1 (g) Open Meetings Act due to the COVID-19 pandemic: Dennis Conway

Members Present: Larry Berry and Daniel Clifford were present for the meeting.

Staff Present: Steve Swindell, Ricky Hitt and Jenny Thomas were all present for the meeting.

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: Larry Berry called the meeting to order at 9:00am.

Adoption of Agenda: Motion by Daniel Clifford to adopt the meeting agenda, seconded by Dennis Conway.

Approval of Minutes: Motion by Daniel Clifford to approve the July 9, 2020 minutes, seconded by Dennis Conway and approved by all Members.

Public Comments: None.

New Business: Motion Daniel Clifford to move Batch E-2, Batch P6, Batch 1B, Batch 3A, Batch 3A-1, Batch 3B and Batch 3B-1 to consent agenda and follow staff recommendations, seconded by Dennis Conway and approved by all Members.

IV. New Business:

Consent Agenda:

Digest Changes:

Front Office, Becky Parker, Receiver of Record

Batch E-2, Reinstate Exemptions

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P6, Audit Agenda

Commercial Department, Gregg Boutilier, Senior Appraiser

Batch 1B, Certify to BOE

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3A, 2020 Appeal Changes

Batch 3A-1, 2020 Appeal Changes (addition)

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE (addition)

I. Chief Appraiser Report:

Steve reviewed the 2020 Budget report.

The Board of Equalization has shut down operations for in-person Appeal hearings. Darrell Caudill contacted the Court Clerk's office to inquire. They are working on an electronic option at this time.

The Tax Commissioner's office has not yet balanced the 2020 Digest due to vendor issues. They will meet with the Department of Revenue on August 17th. The Board of Commissioner's has also delayed approval of the 2020 Millage rate.

The Tax Assessor's Office has received 2583 appeals to date. On this agenda, there are 11 with 30 Day Notices and 195 that will go before the Board of Equalization.

Becky Parker has assumed the Receiver of Records position this week. Friday, July 17th was Charlotte 's last day in the office. The vacant Deed Researcher position will be posted on Charlotte's last official day, which is August 3.

The next meeting will be Thursday, August 13th at 9:00 AM.

II. Attorney's Report / Executive Session: None

III. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by Dennis Conway and approved by all Members.

Larry Berry, Chairman

Jenny Thomas, Secretary