

CHEROKEE COUNTY BOARD OF ETHICS

First Quarterly 2022, Meeting Minutes

Date: January 27, 2022

Meeting Location: Cherokee County Business Center at The Bluffs

Board Directors:

Stephen Divine, Director	Present	Carolyn Kissiah, Director	Present
Phil Dodge, Director	Absent	Larry Mrozinski, Chair	Present
Natalie Green Hosea, Vice-Chair	Present	Mark Rosenhaft, Director	Absent
Gil Howard, Director	Present		

Others Present:

Phillip Beggs, CCBBoE Attorney of Record
Elizabeth Madson, CCBBoE Secretary

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- **Chair Mrozinski called the meeting to order at 6:00 p.m.**
 - **According to our bylaws, Pledge of Allegiance**
 - **Approval of Minutes from October 22, 2021**
Director Howard made a motion to accept the minutes as they stood, seconded by Director Divine. Motion passed unanimously.
 - **Public Hearing of Ethics Complaints**
Chair Mrozinski opened the floor for public hearing/discussion. No issues were brought forward, and no one present had been made aware of any ethics complaints. Floor closed for ethics complaints.
 - **Discussion Items: Contact Information of Board Directors**
Chair Mrozinski led a discussion on updating the board Directors' contact information on Cherokee County's website.

Director Howard advised the board to approach with caution when contacting board Directors and to ensure no business is discussed. All Directors were in agreement and had a clear understand of the purpose of contacting other Directors and what not to do. If a board Director has anything substantive to discuss, it will need to be included on the agenda. Director Kissiah inquired as to how a Director could request to place something on the agenda. Chair Mrozinski explained that if a board Director would like to include an item on the agenda, said Director can contact him, the vice-chair or the secretary using discretion.

Director Howard further advised that Directors should not go into detail when requesting an item be added to the agenda. Attorney Beggs emphasized that the main concern is Directors discussing current cases rather than the agenda with each other. It appears that all Directors are comfortable with minimizing in writing discussion of any business that comes before the board which is the smart default position.

The Chair Mrozinski made a motion that the secretary will ensure all board Directors' contact information will be updated on the county's website. Vice-Chair Green-Hosea so moved, motion passed unanimously.

- **New Business: Chairman's Comments**

Chair Mrozinski informed the board that he spoke with County Clerk, Christy Black, and proposed, that the county's IT department create a county phone number for the Board of Ethics and allow any Board of Ethics calls to be forward directly to the Chair's personal phone number or Secretary's personal telephone. Ms. Black informed Chair Mrozinski that she would look into such matter.

- **New Business: Meeting Dates**

Director Divine led a discussion as to whether Thursday nights were still an available date for all Directors. It was agreed upon by all Directors that Thursdays are still a good day to hold future meetings.

- **New Business: New Copies of County Code**

Chair Mrozinski distributed new copies of the County Code to all board Directors for their review.

- **New Business: County Property**

Chair Mrozinski led a discussion about what to do with a Director's nameplate once they have left or retired from the Board. It was acknowledged that the nameplates each Director receives are currently county property and are not considered a gift. Chair Mrozinski proposed to allow Directors to retain their nameplates after the fulfillment of their term or upon relinquishment of their term. Director Howard proposed that a standard policy be created so that any Director who has completed their full term shall receive something as recognition for their time served. The board's budget was acknowledged, and it was discussed that previous board Director, Gaylen Roberts, and previous Secretary, Laura Shoop, served the Cherokee County Board of Ethics faithfully and would like them to receive a memento for their time served. Director Green-Hosea motioned to table until Chair Mrozinski spoke with the County Clerk, seconded by Director Howard.

- **New Business: Recognition of Gaylen Roberts**

Chair Mrozinski addressed that previous Chair Gaylen Roberts was to be recognized in front of the Board of Commissioners on February 15, 2022. Chair Mrozinski further spoke with the County Clerk and has asked that a certificate be created for previous Director Roberts that shows his tenure and his accomplishments. Director Howard so-moved a motion for Chair Mrozinski to speak with the County Clerk about recognition for board Directors who have completed their term or upon relinquishment of their term and how the county may financially support said recognition. Seconded by Director Divine.

- **New Business: New Nameplates**

Chair Mrozinski made a motion that he will speak with the County Clerk, Christy Black, and ask that Vice-Chair Green-Hosea, Director Dodge, Director Rosenhaft and Chair Mrozinski receive new nameplates to state their current positions. It shall be implied that the Directors

shall keep their current nameplates. Vice-Chair Green-Hosea so moved said motion, seconded by Director Kissiah.

- **New Business: Presentation of Certificate**

Chair Mrozinski presented the Certificate of Reappointment for Vice-Chair Green-Hosea to the Board for a seven year term.

- **Next Meeting:**

The 2nd Quarterly Meeting of 2022 will be held on Thursday, April 28, 2022 at 6:00p.m. at the Cherokee County Business Center at the Bluffs.

Meeting adjourned at 6:43 p.m.