

CHEROKEE COUNTY BOARD OF ETHICS

Third Quarterly Meeting Minutes

Date: July 14, 2016

Meeting Location: Cherokee County Conference Center at The Bluffs; Business Center

Board Members:

Julie Cullins, Member	Present	Gaylen Roberts, Chairman	Present
Phil Dodge, Vice-Chairman	Present	John Seufert, Member	Present
Natalie Green, Member	Present	Pat Wilder, Member	Present
Gil Howard, Member	Present		

Others Present:

J. Marshall "Buzz" Wehunt, CCBBoE Attorney of Record
Laura Shoop, CCBBoE Secretary

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- **Chairman Roberts called the meeting to order at 6:20 p.m.**
 - **Approval of Minutes from May 12, 2016**
Member Wilder made a motion to accept the minutes as they stood, seconded by Member Seufert. Motion passed unanimously.
 - **Public Hearing of Ethics Complaints**
Chairman Roberts opened floor for public hearing/discussion. No issues were brought forward, and no one present had been made aware of any ethics complaints. Floor closed for ethics complaints.
 - **Discussion Item: Digital Storage of CCBBoE Documents**
Chairman Roberts reported to the Board that Christy Black had stored all CCBBoE documents releasable to public in digital form and published them under the "archives" tab on the CCBBoE webpage, and that she added the expanded information, pursuant to the CCBBoE's decision at the 2nd quarterly meeting. He further reported that Ms. Black was advised that anything not releasable to the public would be maintained in hard copy at her office. After the edits to the CCBBoE General Rules of Procedure were approved, this document would be put on the webpage as well.
 - **Discussion Item: Expanded Information on CCBBoE Webpage**
Covered under the previous discussion item.
 - **Discussion Item: Revision and Approval of CCBBoE General Rules of Procedure**
Chairman Roberts discussed the edits he proposed to the CCBBoE General Rules of Procedure. Major changes included the meeting date and time, address of the Board, procedure for submitting ethics complaints, and clarification of terminology. Discussion regarding the edits made by Chairman Roberts. Further edits were suggested and discussed.

Motion: Vice-Chairman Dodge made a motion to accept the CCBoE General Rules of Procedure, as amended by Chairman Roberts and during the meeting. Motion seconded by Member Howard. Motion passed unanimously.

▪ **New Business**

No new business.

▪ **Next Meeting:**

The 4th Quarterly Meeting of 2016 will be held on Thursday, October 20, 2016, at 6:00 p.m. at the Cherokee County Conference Center at The Bluffs.

▪ **Motion to Close:**

Meeting adjourned at 7:00 p.m.