**Cherokee County Recreation & Parks Agency
Advisory Board
December 9, 2020**

**Work Session- 5:30 PM**

Bryan Reynolds, CSA Director gave the board a presentation on the SW Cherokee County Parks & Trail Plan. He discussed the outline of the previous plans, planning process, study area analysis concept plans, next steps and Q & A responses.

SW Area Park and Trails Update. Public input on the first concepts continues thru Sunday, December 13, 2020 at midnight. For More information visit: <https://www.cherokeega.com/planning/SW-Cherokee-Parks-and-Trails-Plan/> There will be a virtual meeting on Monday, February 1, 2021 at 7:00 p.m. to review final concepts then the next step would be to take the recommendations to the Board of Commissioners.

**Regular Meeting – 6:00 PM**

1. **Call to Order**

Chairman Nelms called the meeting to order at 6:08 p.m. Present: Chairman, Jason Nelms, Vice Chairman, Mark Preetorious, Steve Pressley, Terry Meier, Jay Worley, CRPA Director, Bryan Reynolds, CSA Director and CRPA Staff. Absent: Amy Turcotte, 2nd Vice Chairman. Chairman Nelms asked Steve Pressley to start the meeting with an invocation.

1. **Approval of Previous Minutes**

The October 14, 2020 regular advisory board meeting was cancelled. The August 19, 2020 minutes were approved. Motioned by Mark Preetorious, seconded by Steve Pressley. Motioned carried 4-0.

1. **Appearances / Public Comment**

There was no appearances or public comment.

1. **Reports/Board Business**
	1. **Chairman**

Chairman Nelms thanked Bryan Reynolds, CSA Director for the SW Cherokee County Parks & Trails Plan update and presentation during the work session.

* 1. **Board Members**

There were no reports from any board members.

* + 1. **New Advisory Board Member**

Chairman Nelms welcomed new advisory board member Terry Meier.

* 1. **Director**
		1. **Agency Updates**

Director Worley gave the board an agency update.

1. COVID-UPDATES (updated return to participation policy) (overall health of the Agency is strong)
2. Accreditation Updates –There has been arequested visitation dates for either the 2nd or the 3rd week in May 2021. The staff expect to submit the final self-assessment to CAPRA for review by March 1, 2021.
3. FY20 Update –Cherokee Recreation and Parks has a $5.6 million dollar budget, and the agency had to shut down for 3 months when Covid hit. Once the numbers are all reported, it tentatively looks like there will be around only $33,500 in the red after 3 months of being shutdown
4. Since Opening CCAC our staff have trained over 500 Lifeguards
5. CCAC won the 2020 GRPA Winter Lifeguard Competition
6. The Pelicans Swim Club Achieves USA Swimming Safe Sport Club Recognition
7. There will be a new Athletic Coordinator Position to be filled in January 2021. This position will be responsible for handling tournaments which is a large majority of our Agency’s economic impact with new dollars coming in the county
8. CYB Updates/Calendar – CYB games will begin in January 2021 with a shortened season, but with an expanded tournament
9. The USA Olympic Softball Team hopefully will return in the spring of 2021. This will dependent upon NCAA teams and their schedules
10. The L.B. Ahrens Recreation Center update –the agency is working on construction documents now, and we will besubmitting for permits this month. There will be bidding for construction after the holidays
11. The SW Area Park and Trails Update **-** Public input on the first concepts continues thru Sunday, December 13 at 12:00 a.m. For more information visit: <https://www.cherokeega.com/planning/SW-Cherokee-Parks-and-Trails-Plan/> There will be a virtual meeting on Monday, February 1, 2021 at 7:00 p.m. to review final concepts.
12. The Old Hickory Flat Gym Update – is under design now; construction is expected to start in the 2nd and 3rd quarters in 2021
13. Fields Landing – will be getting all new asphalt to repair the road, also submitting Implementation plan for parking lot expansion
14. Hometown Strong Grant- Kenney Askew Park Update: Cherokee County was officially awarded a check in the amount of $250,000 from Pilgrims Poultry Processing for their Hometown Strong Initiative for renovations and several projects will be completed at Kenney Askew/Mauldin Park in the coming months
15. 5 Year Strategic Master Plan Update- completed 12 of 28 items in the first year
16. The GRPA District 5 Awards was hosted by CRPA location was at CCAC
	1. Adam Fussell- Received the Outstanding Program Award for Fishing Camp
17. The GRPA State Awards
	1. Jason Nelms- received the GRPA State Volunteer of the Year
	2. Delaine Cagle- received the GRPA Programmer’s Network Volunteer of the Year
18. Staff speakers at the annual GRPA Conference – CRPA had 3 staff members to teach a session at the GRPA conference: (Adam Fussell, Lauren Voss, Kim Whatley)
19. Update on Mr. Muldrow - Shawn Schumacher reminded the board about when Mr. Muldrow came before the advisory board in December 2018. Spencer Muldrow was attending the board meeting to seek getting his assistant coaching disqualification reinstated. Mr. Muldrow wanted to address the board about his background check disqualifying him from being an assistant CYB coach at Cherokee Charter Academy. The board was able to assist Mr. Muldrow in become a gym supervisor for CYB, and he has become a good gym supervisor.
20. CPRP Credentials- Shawn Schumacher, Camille Thomas, Jordan Wood and Frankie Sanders have all received their CPRP Certifications
21. The VIP Banquet will be held on Thursday, January 21, 2021. There will be social distancing requirements in place
22. **New Business**
	1. **Consideration of Proposal for Updates on the YAA Manual**

Shawn Schumacher presented the board with information to consider the proposed updates on the Youth Athletic Association Policy Manual. He explained to the board that some of the dialect and language needed to be corrected and cleaned up. The changes to the YAA manual were on: Page 5 under the - CRPA Contact Information, Page 6 under the - Nonprofit Organization Status, Page 7 under the - YAA Contracts, Staff and Disclosure and Cherokee County Meeting Requirements, Page 13 under the - Concession Products, Page 14 under the- Keys, Page 16 under the - Sunday Field Use/School Break Weeks and Turing ON/OFF the Water, Page 17 – under the Tournament Fees, and Page - 19 the section V. Park Improvements and Additions. Motioned by Mark Preetorious, seconded by Steve Pressley to approve the updates on the Youth Athletic Association Manual. Motioned carried 4-0.

* 1. **Consideration of Proposal for Commercial Activity/Independent Park Instructor Fee Policy**

Frankie Sanders discussed with the board the need to consider the proposal for Commercial Activity/Independent Park Instructor Fee Policy. She described and explained the fees and general information requirements for all independent contractor instructors, payroll instructors, park permits and other rentals who want to conduct activities and programs in our parks and facilities. Cherokee Recreation & Parks provides excellent opportunities for independent contractors, payroll instructors, and park permits for all park users so everyone can recreate and enjoy what the county has to offer. This will streamline fees for all divisions, and welcome the entire different activity users and unapproved instructors to all the parks and facilities. Motioned by Mark Preetorious, seconded by Steve Pressley to approve the Commercial Activity/Independent Park Instructor Fee Policy. Motioned carried 4-0.

* 1. **Consideration of Proposal for Cline Park Splash Pad- Non-Resident Fees**

Kim Whatley addressed the board about considering the proposal for Cline Park Splash Pad – Non-Resident Fees. She spoke with the board about the current expenses and the cost to operate the splash pad per day. The new expenses are due to the change in charging a daily fee and to purchase equipment needed for the staff on duty. The current revenue covers the staff, chemicals and use of the pavilion to run after the normal hours. When the staff is observing the non-resident users are from Bartow, Gilmer and Pickens counties, and the recommend change of a daily rate of $1 for Cherokee County Residents and $2 for Non-County Residents. Summer Pass – Individual Resident $20, Non-Resident $35 and Family Resident $75 (up to 4 members), $ 100 – Non Resident. Kim talked about the potential revenue with fee structure and the marketing roll out to the community with pertinent information, special pass sale days prior to the season opening will be held at Cline Park with a 10% discount on those days. Motioned by Mark Preetorious, seconded by Steve Pressley to approve the updates on the Cline Park Splash Pad – Non-Resident Fees. Motioned carried 4-0.

* 1. **Approval of the Advisory Board Schedule for 2021**
		1. **2021 Meeting Dates**

**Proposed 12/9/2020**

Director Worley presented the proposed 2021 meeting dates to the advisory board.

Each of the meeting dates is on the 2nd Wednesday of the month unless otherwise noted. A work session may be added to individual meetings if needed as determined by the board. If added, the work session will be advertised in accordance with the Georgia Open Meetings Act.

**Wednesday, February 10, 2021**

Regular Meeting: 6:00 PM

**Wednesday, April 14, 2021**

Regular Meeting: 6:00 PM

**Wednesday, June 9, 2021**

Regular Meeting: 6:00 PM

**Wednesday, August 11, 2021**

Regular Meeting: 6:00 PM

**Wednesday, October 13, 2021**

Regular Meeting: 6:00 PM

**Wednesday, December 8, 2021**

Regular Meeting: 6:00 PM

1. **Old Business**

There was no old business report.

1. **Adjourn**

Motion by Steve Pressley to adjourn the meeting at 7:14 p.m., seconded by Mark Preetorious. Motioned carried 4-0.